

Town of Westerly Housing Authority

5 CHESTNUT STREET, WESTERLY, RHODE ISLAND, 02891

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MEETING MINUTES

BOARD OF COMMISSIONERS

TUESDAY, JULY 19, 2016 6:00 PM PARK VIEW APARTMENTS

CALLED TO ORDER/PLEDGE OF ALLEGIANCE

The regular meeting of the Board of Commissioners was called to order by the Chairman, Brian Lumnah. Present for roll call: Commissioner Lauren Matarese, Commissioner Mike Gulluscio, Commissioner Gary Murano and Commissioner Barbara Rofrano. Also present was the Executive Director, William Valentine and Attorney, George Comolli. The Chairman called the meeting to order at 6:00PM. The Chairman declared a quorum present.

ELECTION OF OFFICERS

- Commissioner Matarese nominated Commissioner Murano as Chair, seconded by Commissioner Rofrano. Nomination period closed. Nomination passed unanimously.
- Commissioner Murano nominated Commissioner Matarese as Vice Chair, seconded by Commissioner Gulluscio. Nomination period closed. Nomination passed unanimously.
- Chairman Gulluscio nominated Commissioner Rofrano as Treasurer,

**seconded by Commissioner Matarese. Nomination period closed.
Nomination passed unanimously.**

MINUTES

- Commissioner Lumnah made a motion to accept the minutes of the June 14, 2016 Board Meeting. Seconded by Commissioner Matarese, the motion passed.**
- Commissioner Lumnah made a motion to accept the minutes of the June 28 Special Meeting. Seconded by Commissioner Rofrano, the motion passed.**

TREASURE'S REPORT

- Commissioner Matarese made a motion to accept the Treasurer's Report. Discussion regarding budget line item balancing and unit turnover costs. Seconded by Commissioner Gulluscio, the motion passed.**

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

The Secretary's Report was accepted as prepared and explained by the Executive Director and approved on motion by Commissioner Matarese and seconded by Commissioner Gulluscio, motion passed.

REPORT OF LEGAL COUNSEL

The Legal Counsel Report was accepted as prepared and explained by the George Comolli and approved on motion by Commissioner

Matarese. A discussion was held regarding affordable moderator for the Town of Westerly and having a process for Town enforcement and a contact. Seconded by Commissioner Rofrano, motion passed.

TENANT INPUT

- Tenants discussed the showers and tubs being installed at Park View.**
- The Pet Policy was discussed along with the total amount and the possibility of a payment plan.**
- Tenant requested she be allowed to have her dog in the community center due to its illness.**

BILL & COMMUNICATIONS

The Executive Director reported that all bills were paid.

REPORT OF COMMITTEES

None

UNFINISHED BUSINESS

- Pet Policy: Commissioner Matarese made a motion to approve the changes to the pet policy. Discussion to revisit the amount and payment plan at next meeting. ED to provide damages incurred by pets in the last 4 years. Seconded by Commissioner Gulluscio, motion passed.**
- Legal RFP (Evaluation and Selection Criteria): Commissioner Lumnah made a motion to pass. Seconded by Commissioner**

Rofrano, motion passed.

NEW BUSINESS

- **Park View Signage: Commissioner Matarese made a motion to approve. Seconded by Commissioner Murano, motion passed.**
- **Park View Community Center AC System Replacement (est. \$8,500) approval to go to RFP: Commissioner Matarese made a motion to approve. Seconded by Commissioner Gulluscio, motion passed.**

EXECUTIVE SESSION

- **None**

ADJOURMENT

There was motioned for the next meeting to be held at Chestnut Court, August 9, 2016 at 6 pm and then adjournment by Commissioner Matarese and Seconded by Commissioner Rofrano, motion passed.